## **Online Payment Instructions**

 First time users, select "Create Login" and enter the following information, including your member number. If you don't know your member number, please contact us at 803-978-2101 for assistance.



Customer Registration	
First Name*	
	)
Last Name*	
Email*	
Account Number*	
Last 4 of SSN*	)
Cancel	Register

2. You'll receive an email with a link you need to click on to create a password.



- 3. Once you've created a password you'll login using your email and newly created password.
- 4. To make a payment, choose the "Pay" box on the right side of the loan information.

PALMETTO HEALTH Credit Union When it all adding for yos.							$ {\scriptstyle \times}$ home test $ {\scriptstyle \vee}$
ACCOUNTS PAYMENT	HISTORY	SCHEDULED PAYMENTS	5				
Accounts							
ACCOUNT NUMBER -	LOAN ID	LOAN DESCRIPTION	NORMAL PAYMENT AMOUNT	TOTAL DUE	DATE DUE	LOAN BALANCE	
0000094211-0003		LINE OF CREDIT	\$25.00	\$0.00	11/17/2023	\$300.00	Pay
							$\langle \rangle$

- 5. The "Make a Payment" screen will appear providing your loan information.
- Choose the **Payment Amount Box** that is prefilled with the payment amount or enter a **Custom Amount payment**:
- Choose whether to make the **payment now or schedule the payment** for a particular date:
- Choose whether you wish to pay by **bank account or debit card**.

ACCOUNT NUMBER - LOAN ID		How much would you like to pay?	
LOAN DESCRIPTION	LINE OF CREDIT		
LOAN BALANCE	\$300.00	\$25.00 Custom Amount	
NORMAL PAYMENT AMOUNT	\$25.00	Payment Amount	]
AMOUNT DUE	\$0.00	When would you like to pay?	
DUE DATE	11/17/2023		
LAST PAYMENT DATE	07/31/2023	Now Schedule Payment	
		〇 盦 Bank Account (ACH) ◉ III Debit Card	
		Convenience Fee	\$6.99
		Total Amount   Image: Second	\$31.99 I to this payment and

6. Finally, enter your payment information, click on "Pay", and enter your eSignature. Your payment will be applied to your PHCU loan immediately.

PALMETTO HEALTH Credit Union Where it all adds up for you.				
	VISA DISC			
	Amount*			
	\$ 25.00			
	Convenience Fee*			
	\$ 6.99			
	Account Number*			
1234 5678	0000094211-0003			
CU	Street Address			
	PO Box 100167			
	City			
	Columbia			
	State			
	SC			
	Zip Code			
	29202			
	Email			
	 Cardholder Name*			
	Palmetto Health CU			